



Criteria for apprenticeship grants

Any grants awarded by the Caithness Business Fund towards employment of an apprentice will be based on the following criteria:

- Grants will be available for small-to-medium enterprises (SMEs) only.
- There should be clear evidence of additionality.
- Due to the size of the Fund, awards will be made on a first-come, first-served basis.
- Grants will be capped at a maximum of £5,000.
- Apprenticeships will need to be accredited i.e. Foundation, Modern, or Graduate.
- A contract of employment will need to be provided for the initial draw down of the grant.
- Wage slips for the apprentice must be provided at the end of the first year otherwise the grant will need to be repaid.

Please note that the [general eligibility criteria, excluded sectors, and conditions of grant award](#) will also apply, and the Fund may place additional conditions on any given grant award.